

MY DAY:

TOP 3 PRIORITIES:

1 _____
2 _____
3 _____

CALLS TO MAKE

EMAILS & TEXTS TO SEND:

HOUR BY HOUR:

5:00 _____
6:00 _____
7:00 _____
8:00 _____
9:00 _____
10:00 _____
11:00 _____
12:00 _____
1:00 _____
2:00 _____
3:00 _____
4:00 _____
5:00 _____
6:00 _____
7:00 _____
8:00 _____
9:00 _____
10:00 _____

THINGS TO FOLLOW-UP:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RANDOM THINGS & THOUGHTS TO REMEMBER:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

COMING UP:

IF THERE'S TIME:

_____	_____
_____	_____
_____	_____