HOLIDAY PLANNER

MASTER TO-DO LIST

TASK	FINISH BY

HOLIDAY ACTIVITY LIST

ACTIVITY/LOCATION	WHEN

HOLIDAY TRADITIONS

DETAILS

SUPPLIES

HOLIDAY BUDGET

GIFTS

	ESTIMATE	ACTUAL
Spouse/Partner		
Kids		
Extended Family		
Friends		
Co-Workers		
Neighbours		
Teachers		
Hostess Gifts		
Tips		
Stocking Stuffers		
Shipping		
Other		
Other		
TOTALS		

CARDS

	ESTIMATE	ACTUAL
Photos		
Cards/Envelopes		
Postage		
Other		
Other		
TOTALS		

DECORATIONS

	ESTIMATE	ACTUAL
Tree		
Ornaments		
Indoor Decor		
Outdoor Decor		
Other		
Other		
TOTALS		

FOOD

	ESTIMATE	ACTUAL
Baking		
Holiday Meals		
Eating Out		
Parties		
Beverages		
Other		
Other		
TOTALS		

TRAVEL

	ESTIMATE	ACTUAL
Transportation		
Accommodation		
Travel Meals		
Other		
Other		
TOTALS		

OTHER

	ESTIMATE	ACTUAL
Donations		
Wrap Supplies		
Craft Supplies		
Party Supplies		
Clothing		
Tickets		
Other		
Other		
TOTALS		

GRAND TOTALS

	ESTIMATE	ACTUAL

GIFT PLANNER

NAME: **BUDGET:**

Item	Store	Cost

NAME: **BUDGET:**

Item	Store	Cost

NAME: **BUDGET:**

Item	Store	Cost

NAME: **BUDGET:**

Item	Store	Cost

NAME: **BUDGET:**

Item	Store	Cost

NAME: **BUDGET:**

Item	Store	Cost

HOLIDAY SHOPPING LIST

STORE: _____

Who	What	Budget	Actual

STORE: _____

Who	What	Budget	Actual

MY WISH LIST

ITEM	WHERE TO FIND IT

HOLIDAY POTLUCK MENU

DAY: _____ **TIME:** _____ **# GUESTS:** ____ **# ADULTS:** ____ **# KIDS:** ____

FOOD ALLERGIES/ISSUES: _____

MENU	DISH	WHO'S BRINGING	NOTES
STARTERS			
MAIN			
SIDES			
DESSERTS			
BEVERAGES			
SNACKS			

DECOR/PLACE SETTINGS:

HOLIDAY MEAL MENU

DAY: _____ **TIME:** _____ **# GUESTS:** ____ **# ADULTS:** ____ **# KIDS:** ____

FOOD ALLERGIES/ISSUES: _____

MENU	DISH	NOTES
STARTERS		
MAIN		
SIDES		
DESSERTS		
BEVERAGES		
SNACKS		

DECOR/PLACE SETTINGS:

HOLIDAY BRUNCH MENU

DAY: _____ **TIME:** _____ **# GUESTS:** ____ **# ADULTS:** ____ **# KIDS:** ____

FOOD ALLERGIES/ISSUES: _____

MENU	DISH	NOTES
STARTERS		
MAIN		
SIDES		
DESSERTS		
BEVERAGES		
SNACKS		

DECOR/PLACE SETTINGS:

HOLIDAY BRUNCH POTLUCK

DAY: _____ **TIME:** _____ **# GUESTS:** ____ **# ADULTS:** ____ **# KIDS:** ____

FOOD ALLERGIES/ISSUES: _____

MENU	DISH	WHO'S BRINGING	NOTES
STARTERS			
MAIN			
SIDES			
DESSERTS			
BEVERAGES			
SNACKS			

DECOR/PLACE SETTINGS:

HOLIDAY NOTES

NOVEMBER HOLIDAY CALENDAR

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6 Daylight Saving Time ends	7	8	9	10	11 Remembrance Day Veterns Day	12
13	14	15	16	17	18	19
20	21	22	23	24 Thanksgiving Day (U.S.)	25	26
27	28	29	30			

DECEMBER HOLIDAY CALENDAR

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17 First Day of Hanukkah
18	19	20	21 Winter begins	22	23	24 Christmas Eve
25 Christmas Day	26 Boxing Day Kwanzaa begins Last Day of Hanukkah	27	28	29	30	31 New Year's Eve

ONLINE ORDER TRACKER

Website	Item	Cost	For	Order Date	Conf. #	Expected Delivery	Rec'd

MASTER GIFT-GIVING LIST

Name	Gift	Store	Budget	Actual	Wrapped	Mail By

MASTER GIFT-GIVING LIST

Name	Gift	Store	Budget	Actual	Wrapped	Mail By